

E-SWAN Privacy Policy

The European Space Weather and space climate Association (E-SWAN) is an international not for profit association. This privacy policy will explain how our association uses the personal data we collect from you when you become a member of E-SWAN.

Topics:

- What data do we collect?
- How do we collect your data?
- How will we use your data?
- How do we store your data?
- What are your data protection rights?
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What data do we collect?

E-SWAN collects the following data:

- First Name
- Last Name
- Email address
- Affiliation
- Country of affiliation (or in the case of self-representation, country of residence)
- A short description of Space Weather and/or Space Climate related activities

How do we collect your data?

You either directly provide your data when filling in the E-SWAN membership registration form.

E-SWAN may also receive your data indirectly from the following sources:

- ESWW Programme Committee: If you participate to the ESWW you can accept to become an E-SWAN member in which case your personal data will be transferred by the ESWW Programme Committee to E-SWAN.

How will we use your data?

E-SWAN collects your data so that we can:

- Invite you to E-SWAN meetings and activities
- Send you voting form to participate to any vote organized by E-SWAN
- Email you with announcements related to the activities of E-SWAN
- Email you with reminders concerning your membership renewal
- Process your membership status.
- Evaluate your eligibility to the different roles in E-SWAN

E-SWAN can share your data with its different committees so that they may inform you of their activities.

- Awards Committee
- Publication Committee
- European Space Weather Week Program Committee

When E-SWAN processes your membership payment, it may send your data to, and also use the resulting information from, credit reference agencies to prevent fraudulent purchases.

How do we store your data?

E-SWAN securely stores your data at aeronomie.be server.

E-SWAN will keep your data for two years after the end of your membership. Once this time period has expired, we will delete your data.

What are your data protection rights?

E-SWAN would like to make sure you are fully aware of all of your data protection rights. Every member is entitled to the following:

The right to access – You have the right to request E-SWAN for copies of your personal data.

The right to rectification – You have the right to request that E-SWAN correct any information you believe is inaccurate. You also have the right to request E-SWAN to complete the information you believe is incomplete.

The right to erasure – You have the right to request that E-SWAN erase your personal data, under certain conditions.

The right to object to processing – You have the right to object to E-SWAN's processing of your personal data, under certain conditions.

If you make a request, we have one month to respond to you. If you would like to exercise any of these rights, please contact us at our email:

Call us at:

eswan_contact@eswan.eu

Cookies

Cookies are text files placed on your computer to collect standard Internet log information and visitor behavior information. When you visit our websites, we may collect information from you automatically through cookies or similar technology

For further information, visit allaboutcookies.org.

How do we use cookies?

E-SWAN uses cookies in a range of ways to improve your experience on our website, including:

- Keeping you signed in
- Understanding how you use our website

What types of cookies do we use?

There are a number of different types of cookies, however, our website uses:

- **Functionality** – E-SWAN uses these cookies so that we recognize you on our website and remember your previously selected preferences. These could

include what language you prefer and location you are in. A mix of first-party and third-party cookies are used.

- Advertising – E-SWAN uses these cookies to collect information about your visit to our website, the content you viewed, the links you followed and information about your browser, device, and your IP address.

How to manage cookies

You can set your browser not to accept cookies, and the above website tells you how to remove cookies from your browser. However, in a few cases, some of our website features may not function as a result.

Privacy policies of other websites

The E-SWAN website contains links to other websites. Our privacy policy applies only to our website, so if you click on a link to another website, you should read their privacy policy.

Changes to our privacy policy

E-SWAN keeps its privacy policy under regular review and places any updates on this web page. This privacy policy was last updated on 25 March 2022.

How to contact us

If you have any questions about E-SWAN's privacy policy, the data we hold on you, or you would like to exercise one of your data protection rights, please do not hesitate to contact us.

Email us at:

eswan_contact@eswan.eu

How to contact the appropriate authority

Should you wish to report a complaint or if you feel that E-SWAN has not addressed your concern in a satisfactory manner, you may contact the Information Commissioner's Office.

March 25, 2022