

E-SWAN Council Bylaws

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The Council is one of the four obligatory subsidiary organs of the Not-for-Profit Association "European Space Weather and Space Climate Association", hereafter E-SWAN. The Council is governed by the Bylaws laid out in subsequent Articles. The Council has full and sole authority and responsibility to establish, approve and eventually modify its Bylaws under the condition that the Bylaws remain consistent with the actual valid Statutes of E-SWAN. Before the first E-SWAN General Assembly, the Interim Board takes the role of the Council.

1. Objectives and tasks

1.1. The Council constitutes the advisory board of the E-SWAN Executive Board.

According to the E-SWAN statutes, the Council:

- 1.2. Makes recommendations to the Executive Board in order to sustain and develop E-SWAN,
- 1.3. Makes recommendations for new Committees within E-SWAN
- 1.4. May suggest new committees by itself, or
- 1.5. May report on propositions made by E-SWAN members, during or outside the General Assembly
- 1.6. Controls that the E-SWAN decisions are consistent with its statutes,
- 1.7. Identifies themes and fields in space weather and space climate research which are growing in importance and are not or very little represented in E-SWAN
- 1.8. Ensures a good coordination and collaboration between all the committees

2. Elections

2.1. The Council supports the organisation of the Elections for the E-SWAN Executive Board according to the E-SWAN statutes.

In this aim, the Council:

- 2.2. Sets the rules for the new elections, including the criteria for being eligible and the documents that the candidates must provide
- 2.3. Publicises the Executive Board members' open positions through E-SWAN and any possible media and proposes criteria for nominations and publicises the date of the election.
- 2.4. Invites the members to submit an application or a proposal electronically. If an applicant or nominee is not suitable according to the assessment of the Council, the candidate shall be removed from the list.
- 2.5. Compiles the list of candidates that is derived from the applications and proposals received from the members of the Association, which shall include suitable candidates for the vacant positions

- 2.6. If a member of the Executive Board leaves office before the expected end date, the Council co-opts a substitute member for the remainder of that term of office.

3. Search Task force

- 3.1. One year before the new election of the Executive Board members, the Council forms a search task force of up to five members.
- 3.2. The Chair of the Council cannot be a member of this search task force, however, the search task force may ask the existing Chair of the Council to serve as an advisor.
- 3.3. The members of this search task force must declare to have no conflict of interest with their role in searching for the vacant position. The members of this search task force may belong to the Council or be outsiders, but must be members of E-SWAN.
- 3.4. The search task force identifies potential candidates, contacts them and solicits their applications.
- 3.5. The search task force ascertains the willingness of each candidate to stand for election.
- 3.6. The search Task force should ideally find more than one candidate for each open position.

4. Composition of the Council

- 4.1. All members of the Council must be members of E-SWAN.
- 4.2. In agreement with the E-SWAN statutes and except for the time before the first General Assembly, the Council is composed of the following obligatory members:
 - One representative of the Award Committee
 - Two representatives of the Publication Committee
 - Two representatives of the European Space Weather Week Program Committee
- 4.3. Anytime a new committee is formed within E-SWAN, one position in the Council is open to a representative of this committee. This committee decides in its bylaw how to nominate this representative
- 4.4. The Council nominates its own Chair from within its members on the basis of a consensus. Should no consensus happen, the former Chair of the Council organises an internal election. The elected representative is the one that obtains the highest score in a one round vote.
- 4.5. The Chair of the Council will also hold a place on the E-SWAN Executive Board as an ex officio member provided (s)he meets the criteria for becoming an Executive Board member as defined in the Membership Statutes. Otherwise, the Council nominates a delegate that does meet those criteria within the Council. This nomination is made on the basis of a consensus. Should no consensus happen, the Council chair organises an internal election. The elected representative is the one that obtains the highest score in a one round vote.
- 4.6. The council may decide to invite E-SWAN members as well as non E-SWAN members to participate in their discussions.

5. Term of E-SWAN Council

- 5.1. The members of the Council are appointed for at least one year and nominally for a four-year period starting on the day after their nomination.
- 5.2. The Chair of the Council can only be revoked by the Council.

6. Council votes

- 6.1. The Council shall make its decisions by a simple majority vote, insofar as no provision is set out in the statutes stating otherwise. In the event of a tie, the Chair of the Council will cast the deciding vote.
- 6.2. Resolutions may be passed by written procedures, if no member objects; this requirement is deemed also to have been met by e-mail or by other documentable transmission of the vote in electronic form.

7. Annual activities

- 7.1. The Council meets at least once a year and at least one month ahead of the envisaged ESWW meeting so that the Executive Board has sufficient time to reflect and act on any recommendations it chooses to.
- 7.2. A meeting is quorate if either four (4) members or 50% of the membership are present or represented, whichever number is greatest.
- 7.3. The Chair of the Council presents an annual report about Council activities during the annual E-SWAN general assembly.

8. Dispute Resolution

- 8.1. The Chair of the Council must bring any dispute that fails to be resolved within the Council to the attention of the E-SWAN Executive Board which has the task to find and implement a resolution.